

International Student Services

2500 North River Road | Manchester, NH 03106-1045 | Phone: 603.645.9629 | Fax: 603.645.9603

Graduate International Student Request for Term Off

Student Name: _____ SNHU ID#: _____
Given Name Family Name

Address: _____

Phone: _____ E-mail: _____

Starting term at SNHU: _____ Status: F-1 J-1 _____ (Other)

I am requesting a term off for the _____ term.

I am eligible for an annual vacation term as I have been a full time student at SNHU for a minimum of three quarters prior to my requested term off. I will be eligible for another vacation term only after completing eight more graduate courses over a minimum of three quarters.

I am not eligible for an annual vacation, but will be absent from the U.S. during my term off. I understand that I must depart the US no later than two weeks after my last term ends and may re-enter the US no earlier than two weeks before my next term starts.

I understand that I must return to classes for the next term beginning _____. If my plans change, I will email an International Student Advisor for advice at d.sedutto@snhu.edu or d.donnely@snhu.edu before this date.

I have been advised by the International Student Services of the following:

- My SNHU international student health insurance will be continued during my term off, although it does not cover me in my home country. I understand that I will be automatically billed for insurance for my term off upon my next registration.
- I must bring my passport and I-94 back to CIE upon my return so they can document my absence from the U.S. (for students checking the second box above).
- I must have a recent travel endorsement on my I-20 or DS-2019 form before traveling outside of the US.
- Absences in excess of one term from class will result in my need for a new I-20 or DS-2019 form and the payment of another \$200 SEVIS fee.
- Absences in excess of 5 months from the US will result in my need for a new F-1 or J-1 visa even if my current visa is not expired.
- To leave a forwarding address with Grad Enrollment Services and notify the Residential Life Office if I live on campus.

Signature of student

Date

The above mentioned student is lawfully eligible for the requested absence from SNHU.

International Student Advisor, CIE

Date

This request is approved by Academic Advising.

Academic Advisor

Date

Return original form to CIE for US immigration record