

# Southern New Hampshire University

**Money Matters**

**2009-2010**



**Payment Options | Dining Plan | SNHU OneCard | Health Insurance**

Southern<sup>1</sup>  
New Hampshire  
University 

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Use this booklet to review your student financial account, calculate your payment, and select your payment option. Any calculation provided is based upon your financial aid award at the time of review.

# A big welcome to our new and returning students!

We're looking forward to seeing you on campus soon. In the meantime, there is a bit more paperwork to do. Please read through this booklet and complete and mail back all the necessary forms so our office can ensure you get off to a smooth start. Confused? Need clarification? Please contact us and we'll help you get through it. Telephone numbers and other resources are listed on page 8 of this booklet.

**Note:** Paying close attention to the information in this booklet will save parents, guardians, and students time, as well as, provide an opportunity to settle any pending financial issues before the student arrives on campus.

## Financial Checklist

### Review financial aid:

#### Did you . . .

- Complete the 2009-2010 Free Application for Federal Student Aid (FAFSA)?
- Return your signed award letter to the Office of Financial Aid?
- Choose a lender for Federal Stafford Loans?
- Complete your Stafford Loan Master Promissory Note (MPN)? If you have previously borrowed while attending SNHU, you will not need to sign another MPN.
- Complete your online Entrance Loan Counseling (ELC) tutorial by searching "loan counseling" at our website.
- Complete the Credit Balance Authorization (CBA) form by searching "bursar forms" at our website.

Perkins Loan borrowers: The Perkins MPN is separate from the Stafford Loan MPN. It is only available online and instructions will be provided by the Office of Financial Aid in late July via your SNHU email account. Perkins Loan MPNs are only signed once. All Stafford Loan lenders will deduct origination fees (typically 3%). Please ensure that the loan amount you apply for includes these fees.

**Example:** \$5000 (net amount needed) + 3% (percent of origination fees) = \$5150 (loan amount to be requested)

Any aid listed in the "Pending Financial Aid" section of your student invoice has not been applied to your account. Please refer to the corresponding action code(s) for more details. It is your responsibility to resolve any action codes before the financial aid can be applied towards your account balance. Failure to resolve any action code will result in the loss of the corresponding award (see page 7 for more information regarding action codes).

### Review insurance information:

- Please review the insurance information enclosed and decide if you will keep the SNHU Student Medical Insurance Coverage.
- If you have health insurance and plan to waive the university's student medical insurance plan, complete and return the enclosed Insurance Waiver postcard to SNHU. Please note: if you fail to return the completed insurance waiver form by the payment due date (August 1), you will be responsible for the cost of the insurance premium as indicated on your student account (\$555 for students in Fall. \$380 for new students in the Spring semester. See insert for details of coverage.). The waiver form may be downloaded from our website by visiting: [www.snhu.edu/files/pdfs/InsuranceWaiverForm.pdf](http://www.snhu.edu/files/pdfs/InsuranceWaiverForm.pdf).

### Make a payment:

- Review your charges and financial award letter to determine your payment amount due.
- Select a payment method and complete the necessary paperwork.
- Remit payment as indicated by the payment due date. Payment due date for Fall is August 1, 2009 and Spring is January 1, 2010.
- Remember to include your student ID and/or name with your payment.
- PenPal statements are available online after Orientation. Visit our website and search "penpal" for more information.

**Note:** Do not wait for a revised student statement if your financial aid award changes. Please contact the Office of the Bursar immediately for a revised bill or go online by way of your PenPal account to view/print your most current statement.

# Tuition and Fees 2009 - 2010

|   | <b>Semester Total</b> | <b>Annual Total</b> |
|---|-----------------------|---------------------|
| Tuition-Undergraduate Day (up to 18 credit hours)           | \$13,056              | \$26,112            |
| Student Activities Fee                                      | \$165                 | \$330               |
| Orientation Fee (mandatory)                                 |                       |                     |
| New student-for Fall  | \$150                 | \$150               |
| New student-for Spring                                      | \$50                  | \$50                |
| Health Insurance (domestic)                                 |                       |                     |
| Full school year  | \$555                 | \$555               |
| New student-for Spring                                      | \$380                 | \$380               |
| <b>Housing Rates</b>  |                       |                     |
| Dorm double (Winnisquam, Chocorua)                          | \$3110                | \$6220              |
| Dorm double (Washington, Newcastle Halls, East Doubles)     | \$3638                | \$7276              |
| Dorm single, East Side Apartments, Townhouses               | \$4580                | \$9160              |
| West Side Apartments  | \$3700                | \$7400              |
| <b>Dining Plans</b>   |                       |                     |
| Plan 1, premium   | \$1770                | \$3540              |
| Plan 2, dorm dining plan (\$1450 minimum plan for Freshman) | \$1450                | \$2900              |
| Plan 3, returning students in dorm                          | \$990                 | \$1980              |
| Plan 4, apt./townhouse                                      | \$845                 | \$1690              |
| Plan 5, apt./townhouse minimum dining plan                  | \$610                 | \$1220              |

**Returning Students:** Charges stated above indicating “New Student” are one-time charges for new students only and do not apply to returning students. Meal and housing charges vary based on housing selection by the student.

## Miscellaneous Fees

- Parking decal: (freshmen and new students) \$150; (returning students) \$100;  
(pay citations and decals online: [www.thepermitstore.com](http://www.thepermitstore.com))
- Late payment fee: (assessed if semester balance is not received by due date on page 4) \$150
- Graduation fee: \$150
- Student ID replacement fee: \$25
- SNHU OneCard replacement fee: \$25

## Student ID Card

Your student ID is a multi-use identification card. It allows you access to events on campus and contains information regarding Dining Dollars, Penmen Cash and in certain cases room access.

**Penmen Cash** is a debit system that is available for use in the Dining Hall, Common Grounds coffee shop, the Follett Bookstore and outside/off campus vendors. Outside vendors are listed on [www.penmencash.com](http://www.penmencash.com). Money may be added to Penmen cash at the Sodexo Dining Services office (603.645.9710) or by visiting [www.penmencash.com](http://www.penmencash.com). Penmen Cash refunds may be requested by visiting the Sodexo Dining Services office or calling 1.800.345.6126.

**Penmen Change** is a debit system that is available for laundry and vending transactions, as well as, the Hospitality Restaurant, Cafe E Dolce and the Follett Bookstore. You may add money to Penmen Change at the ‘Value Terminal’ located in the student center (cash only), via the Office of the Bursar during business hours, by mailing a payment, or call the 24 hour ID card update voicemail line at 603.629.4636. Call-in payments will be added to your ID card on the next business day (Visa, MasterCard, American Express and Discover accepted).

Penmen Change is not eligible for a direct refund of cash. Unused Penmen Change will be transferred to your student account to pay down any balance owed upon graduation and/or any remaining balance owed prior to the end of the current academic year. A refund will only be processed if your student account has a credit balance (overpayment) after this transfer (once per academic year; per student). Due to the multiple monies and functions of these cards, if a student ID card is lost, please notify the Office of the Bursar or the Office of Public Safety immediately to invalidate it. There is a replacement fee of \$25.00 that will be charged to your student account if your card is lost, stolen, damaged, or hole-punched. Southern New Hampshire University is not responsible for any financial loss due to the use or misuse of the ID card.

## **Dining Plans**

The University provides a varied selection of foods at all locations. Please call Sodexo Dining Services if you have special dietary needs at 603.645.9710. Freshmen and new students who reside in the dormitories are required to enroll in Plan 1 or Plan 2 for the first year. In subsequent years, dormitory residents may enroll in Plan 2 or Plan 3. Please note that students living in townhouse/apartment units are still required to enroll in a meal plan. If a student does not enjoy cooking, an upper level grade is advised. Any student may choose to upgrade to our premium dining plan if most meals, including weekend meals, will be purchased on campus. Any balance will carry forward from the fall to spring semester. Students should make full use of their dining cards (meal plan), since any balance at the end of the academic year is forfeited. Bulk food purchase options are available from the Sodexo Dining Services Office. Please contact their office for additional details.

## **SWAP Program**

The Office of Dining Services offers a unique work experience for students interested in working in the cafeteria and snack bar areas. In exchange for approximately 15 hours per week, you will receive a free meal plan as well as a paycheck. Please log on to [www.snhu.edu](http://www.snhu.edu), click on “About SNHU,” “Administrative Offices,” “Dining Services,” “Dining Services Student Work Assistance Program.”

## **Books and Supplies**

Books and supplies may possibly be purchased with excess financial aid or loans up to the amount showing as a credit balance (CR) in the “Net Amount Due” section of your student statement. Watch your statements for further instructions. Any aid listed in the “Pending Financial Aid” section of your student invoice has not been applied to your account. Please refer to the corresponding action code(s) for more details. It is your responsibility to resolve any action codes before the financial aid can be applied towards your account balance or be used for purchase of textbooks. Failure to resolve any action code will result in the loss of the corresponding award.

## **Credit Policies**

All day school students who have not paid their bill by the due dates determined in the Office of the Bursar, or completed all steps in the Office of Financial Aid will be assessed a late fee of \$150.00 and go on a financial hold (FH) the first day on campus. This also includes, but not limited to alternative/Parent PLUS loan processes. Once the financial hold is on the account, an email notice will be sent to any students who have not yet cleared (met their financial obligation) for that term. At that time, they will not be able to add/drop any classes. Students will be given 5 days to bring their accounts to a -0- balance (which means pay balance in full or have all steps completed to access financial aid or an alternative/parent PLUS loan) and if not, their meal card along with access to their Penmen Change will also be turned off. After this time period has passed, the student’s schedule will be in danger of being dropped completely.

If a student should be placed on a Financial Hold, the student jeopardizes the use of their student ID for meal plan and Penmen Change access. Financial Holds also prevent a student from registering for the next semester or making any changes on their schedules during the add/drop period. If you have any questions, please contact the Credit and Collections Office at 603.645.9754 or 603.645.9632. Please remember that a student may view their account balance online by way of their PenPal account by visiting our website and searching “penpal.”

# Payment Information

## Choose Your Payment Method

### Semester Balance in Full

- Paid to Southern New Hampshire University (e.g. cash, check, credit card, approved Parent PLUS loan, other alternative loan or combination thereof that pays the net semester's balance in full). A Southern New Hampshire University return envelope is provided in this booklet.
- Payments must be received in the Office of the Bursar by August 1, 2009 and January 1, 2010 (Please see page 1 for additional details). Payments received after the due dates are considered late and will be subject to applicable late fees (\$150), finance charges (18 percent annum) and collection costs, if necessary. Online payments may be made through a student's PenPal account (search "penpal" at our website).
- SNHU reserves the right to drop the student's class schedule if payment in full is not received by the payment due date.

### Parent PLUS Loans

For those parents who choose to apply for a Parent PLUS Loan to pay the balance on a student account, please complete the process outlined below as soon as possible after June 1, 2009.

- Complete the 2009-2010 FAFSA (SNHU School Code: 002580)
- Go to our website and search "suggested loan lenders" for Education Loan information. Click on Parent PLUS Loan Lenders (under Related Loan Links)
- Choose your lender and click on the available link to complete the Parent PLUS Loan Master Promissory Note (MPN)

The results of the Parent PLUS Loan MPN will be sent to the Office of Financial Aid and with lender approval, the loan will be certified. Your lender will deduct origination fees (typically 3%). Please ensure that the loan amount you apply for includes these fees.

**Example: \$5000 (net amount needed) + 3% (percent of original fees) = \$5150 (loan amount to be requested)**

Additional information on the Parent PLUS loan and other alternative loan options may be viewed online by visiting our website and searching "educational loans."

### Monthly Payment Option

**Plan Administered by Tuition Management Systems - 1.800.722.4867 or at [www.afford.com](http://www.afford.com)**

- Payments are made to Tuition Management Services. An enrollment form and return envelope is provided in this booklet.
- Enrollment fee (\$120) and first payment are necessary to open a payment plan contract.
- Finance charges will not be assessed on your SNHU account while your TMS account is current with all payments. TMS contract should cover the total remaining balance due.
- It is the sole responsibility of the student to verify that your payment plan contract matches the amount owed to Southern New Hampshire University. All non-contracted charges such as dorm damages and fines are due immediately upon billing from Southern New Hampshire University.
- Contact TMS or the Office of the Bursar at any time if you require a recalculation of the amount owed to SNHU (i.e., changes in your financial aid award, new loan approvals, etc.) or review your statement by searching "penpal" at our website.
- Students are responsible to settle any balance due to SNHU immediately.
- Delinquent accounts will be cancelled, future privileges revoked, and the full balance will become immediately due, payable to SNHU, including any late fees (\$150), finance charges (18 percent annum), and collection costs, if necessary.
- SNHU reserves the right to drop the student's class schedule if the payment plan does not remain in good standing.

## Refunds - SNHU OneCard - [www.snhuonecard.com](http://www.snhuonecard.com)

Overpayment on a student account can be generated from several sources during the course of a student's enrollment, so it is important to understand how refunds will be processed, even if you are not currently anticipating an overpayment or refund.

SNHU offers refund disbursement choices to students using a refund management company, HigherOne. Each student will receive an "SNHU OneCard," as shown below, in the mail prior to arriving on campus. **This is not a credit card, so please do not throw it away! There is a replacement fee of \$25 for card re-orders.**

This is a debit card backed by a fully functioning checking account, known as a 'One Account' and supported by the MasterCard network. Using this card, the student would visit [www.snhuonecard.com](http://www.snhuonecard.com) to choose how he/she wishes to receive the refund money. The student may or may not choose to open the 'One Account', but regardless of his/her selection, SNHU will wire transfer all student refund money to HigherOne where the student must select his/her disbursement preference. Students must choose one of the following disbursement methods.

- Electronic deposit of refund to the student's 'One Account'. (Refunds sent from SNHU to HigherOne will be available, usually on the same day it is sent to HigherOne.)
- Electronic transfer of funds to another bank account (Refunds sent from SNHU to HigherOne will be wired to another bank account within 2-3 business days of receipt at HigherOne.)

At the start of a semester (fall or spring), the Office of the Bursar begins to disburse financial aid as it is received by the University and released by the Office of Financial Aid. At the end of the two week academic withdrawal period, the office begins to review student accounts to determine which student accounts are eligible for a refund. By week three of the term, the office begins processing refunds on the students' accounts. Refunds are typically verified internally and sent to HigherOne on the Monday of the following week. Please also remember to have your refund preference updated with SNHU. A Credit Balance Authorization form should be mailed to you with your financial award letter or you may obtain a copy by visiting our website and searching "bursar forms." **More information is available at our website by searching "credit balances;" including anticipated refunding schedules.**

Every student must be sure to activate his/her refund disbursement preference at [www.snhuonecard.com](http://www.snhuonecard.com) in order to receive any refund monies. **There is a replacement fee of \$25 for card re-orders.**

## Helpful Hints

- Your password is mm/dd of your birthday **not** the last 4 digits of your social security number.
- A HigherOne ATM is located in the Common Grounds coffee shop at SNHU.
- There is a daily limit of \$250 that may be withdrawn at one time with the card. If you have questions regarding card limit and ATM transactions please call 1.877.ONE.6161.
- For additional information, contact the Office of the Bursar directly at 603.668.2211 Ext. 2300 or visit our website and search "bursar's office."



## Tuition Management Systems (TMS) Payment Planner

Please refer to your PenPal account to review balances and recent account activity such as financial aid updates/changes and updated fees/charges.

| <b>If you enroll in this plan by:</b> | <b># of monthly payments:</b> | <b>Paid each month from:</b> |
|---------------------------------------|-------------------------------|------------------------------|
| June 20                               | 10                            | July 1 - April 1             |
| June 21 - July 17                     | 9                             | Aug. 1 - April 1             |

It's easy to enroll. Just dial 1.800.722.4867, visit [www.afford.com](http://www.afford.com) or complete and return the enrollment form along with the self-addressed stamped envelope located in the back pocket of this folder. Final date for Fall enrollment is July 17.

### This plan:

- **Allows you to meet all or part of the academic year's expenses in 9 or 10 equal payments.** This extra time to pay limits borrowing and conserves savings.
- **Is available to you interest-free.** This reduces your cost to a \$120 enrollment fee, paid once each academic year. This nonrefundable fee covers all costs for the secure handling of your payments. However, there may be a penalty if monthly payments are not received on time.
- **Is flexible.** If your expenses or financial aid change, you may adjust your monthly payment amount by calling the Office of the Bursar at 603.668.2211 ext. 2300. You can withdraw from the plan at any time.
- **Keeps monthly payments low.** If the monthly payment option is too high, Southern New Hampshire University will suggest alternative loans to help make the monthly payments fit your budget.
- **Is insured.** Life insurance covering the balance of your annual payments is automatically provided at no additional cost when you enroll. The insurance benefit covers the life of the payer, as long as the account is in good standing.
- **Is convenient.** Education payment counselors are available from 8 a.m. to 10 p.m. weekdays and 9 a.m. to 3 p.m. on Saturday (all EST). Automated account information is available 24 hours a day, 7 days a week. You may charge your \$120 enrollment fee using your credit card. You will receive billing information and monthly payment coupons in accordance with your monthly payment schedule. See inserts in the pockets of this folder.

#### Tuition Management Systems

1.800.722.4867

[www.afford.com](http://www.afford.com)

e-mail: [service@afford.com](mailto:service@afford.com)

### Student Medical Insurance - See details enclosed.

Student medical insurance costs are automatically charged to a student's account each year. **Those who wish to have this charge removed must complete the waiver form enclosed.** This form must be received by the tuition payment due date. Failure to remit the completed waiver form will result in your enrollment in the student medical insurance plan and you will be responsible for the cost of the insurance premium. Any questions about coverage should be directed to Richard Horan Agency, toll free, at 1.800.327.7567.

## Offices and Definitions

### Book Store (Follett Book Store)

The Follett Book Store is located in the Student Center on campus. Purchase books either in person, by calling the book store directly once you have your class schedule, or online at [www.snhu.edu/students](http://www.snhu.edu/students), and click on “PENPal.”

### Credit and Collection Office

This office administers SNHU promissory notes, financial holds, and adheres to the SNHU credit policy.

### Office of Financial Aid

This office processes financial aid paperwork, award letters, loans and changes to your financial aid award.

### Postal Service

Assigns mail boxes. Handles all incoming and outgoing mail.

### Public Safety Office

Provides campus safety; issues citations and fines. Citations may be paid online by visiting [www.thepermitstore.com](http://www.thepermitstore.com).

### Registrar's Office

Scheduling, academic progress, degree audits, enrollment verification, transcript requests, Family Educational Rights and Privacy Act (FERPA) forms, and transfer evaluations.

### Residence Life Office

Assigns rooms and dining plans.

### Student ID Card Call-In Line

A voicemail system is available 24 hours a day to add money to your Penmen Change account. A minimum of \$50 must be added each time. Messages are checked twice daily, Monday through Friday. Visa, MasterCard, American Express or Discover accepted.

### Definitions:

**Action Code(s)** - May be found on your student statement under pending financial aid. These codes may indicate you have not signed and returned your financial aid award letter, have not completed a Master Promissory Note (MPN) with your lender, and/or have not completed Entrance Loan Counseling (ELC). Funds will not be disbursed until all loan conditions are met.

**Choose a lender** - In order for Federal Stafford loans to be distributed onto a student's account, a lender is required. Once a lender is chosen, students are guided through the Stafford MPN process with their lender choice.

**FAFSA** - Free Application for Federal Student Aid. This form must be submitted to the Department of Education as the first step toward financial aid. [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

**Financial Aid Award Letter/Revised Award Letter** - The official document that shows the amount of financial aid for which you are eligible. You must sign and return it. Your award letter will be used to calculate the amount you owe.

**Finance Charges** - All outstanding balances are subject to 18 percent per annum finance charge, including balances from pending financial aid. Finance charges are posted on the last day of each month. Exception: those in good standing in the TMS Payment Plan.

**Grants/Scholarships** - A form of financial aid that does not require repayment.

**Master Promissory Note (MPN)** - New Stafford, Perkins and PLUS Loan borrowers must complete a serialized Master Promissory Note (MPN) for each applicable loan type before funds can be disbursed. If you are a new borrower at SNHU for any of these loan programs, instructions on how to complete this process online is outlined in your financial award letter. A serialized Master Promissory Note needs only to be signed once for all four years of enrollment.

**Pending Financial Aid** - This is an award not posted (disbursed) to the student account, including outstanding federal or private loans, scholarships and state grants.

**Private Scholarships, Grants and Other Sources of Funding** - External awards may not appear as “Pending Financial Aid” on your bill as receipt of funds is not controlled by SNHU. Federal Financial Aid Applicants are required to notify the Office of Financial Aid of any private source (other than federal, state or SNHU) funding. Federal regulation requires that these are included in your financial need determination.

**Verification** - The Department of Education selection of your FAFSA data to verify its accuracy. You must promptly remit requested supporting financial documentation (i.e. copy of filed federal income tax return). Notice of selection will be state on the Student Aid Report (SAR) sent to the student from the Department of Education. If selected, the student should contact the Office of Financial Aid immediately for instructions.

### Loan Information:

**Alternative Loans** - Any credit-based loan. Information about Alternative loans can be viewed by visiting our website and searching “educational loans.”

**Loan** - A form of financial aid that requires repayment to a lender.

**Net Value** - The amount received by SNHU from the lender after processing fees are deducted.

**Parents PLUS Loan** - A federal loan intended to help parents pay for their student's undergraduate education. Additional information on the Parent PLUS loan may be viewed by visiting our website and searching “educational loans.”

**Perkins Loan** - A federally-subsidized, fixed low-interest (5%) loan, in the student's name. This loan requires repayment to the lender.

**Pending Stafford Loan** - Indicates you have either not signed and returned your financial aid award letter, have not completed a Master Promissory Note (MPN) and/or have not completed Entrance Loan Counseling (ELC). No funds can be disbursed until all loan conditions are met.

**Stafford Loan** - A federal loan, in the student's name, borrowed to help cover tuition and other educational expenses. This loan requires repayment to the lender.

## Telephone Numbers

|  |                   |
|--|-------------------|
| Offices open Monday through Friday, from 8 a.m. to 4:30 p.m..... | Area code # (603) |
| Admission .....  | 645.9611          |
| Credit and Collection .....                                      | 645.9754          |
| Book Store (Follett on-campus location) .....                    | 645.9618          |
| Office of the Bursar .....                                       | 668.2211 x2300    |
| Student ID Card call-in line (available 24 hours a day) .....    | 629.4636          |
| Financial Aid .....  | 645.9645          |
| Dining Services .....  | 645.9710          |
| Postal Services (Mail Room) .....                                | 645.9651          |
| Public Safety .....  | 645.9700          |
| Registrar .....  | 668.2211 x2280    |
| Residence Life .....   | 645.9758          |
| Student Affairs .....  | 645.9608          |
| Switchboard .....  | 668.2211          |

## Other Resources

| Organization                      | Regarding  | Contact Information  |
|-----------------------------------|--|--|
| Southern New Hampshire University | University information                           | 603.668.2211<br>www.snhu.edu                                   |
| Tuition Management Systems        | Monthly payment option                           | 1.800.722.4867<br>www.afford.com<br>e-mail: service@afford.com |
| Department of Education           | Free Application for Federal Student Aid (FAFSA) | 1.800.4.FEDAID<br>www.fafsa.ed.gov                             |
| Higher One                        | SNHU OneCard (refunds)                           | 1.877.ONE.6161<br>www.snhuonecard.com                          |
| Richard Horan Agency              | Student medical insurance                        | 1.800.327.7567   |

# Academic Calendar Year 2009 - 2010

## Fall 2009

|  |              |
|--|--------------|
| Payment due date . . . . .                         | Aug. 1       |
| First Days . . . . .                               | Sept. 6 - 8  |
| International Student Check-in . . . . .           | Sept. 3      |
| Domestic Student Orientation Check-in . . . . .    | Sept. 6      |
| Returning Resident Student Check-in . . . . .      | Sept. 7      |
| Returning Commuter Student Check-in . . . . .      | Sept. 7      |
| Day Classes begin . . . . .                        | Sept. 9      |
| Mid-term Holiday (Columbus Day observed) . . . . . | Oct. 12      |
| Thanksgiving recess . . . . .                      | Nov. 25 - 27 |
| Classes resume . . . . .                           | Nov. 30      |
| Last class day . . . . .                           | Dec. 11      |
| Final exams . . . . .                              | Dec. 14 - 18 |

## Spring 2010

|                                      |               |
|--------------------------------------|---------------|
| Payment due date . . . . .           | Jan. 1        |
| Spring Orientation . . . . .         | Jan. 17 - 18  |
| Returning Student Check-in . . . . . | Jan. 18       |
| Day Classes begin . . . . .          | Jan. 19       |
| Mid-term holiday . . . . .           | March 22 - 26 |
| Classes resume . . . . .             | March 29      |
| Last class day . . . . .             | April 30      |
| Final exams . . . . .                | May 3 - 7     |
| Commencement . . . . .               | May 15 or 16  |

