

Office of Student Affairs

2500 North River Road Manchester, NH 03106-1045 | Phone: 603.645.9608 | Fax: 603.629.4676

Petition for Appeal Form

General Information:

Name: _____ Student ID #: _____

Date of the Incident: _____ Date of Hearing: _____

Date Petition was submitted; _____

Name of Hearing Officer: _____

Violations you were found responsible for: _____

Sanctions imposed: _____

Basis for Appeal: Check the reason(s) below you are petitioning for an appeal and complete the information below the boxes you checked. The information you submit supporting the basis must be descriptive in nature.

- New evidence.** Evidence that was available at the time of the hearing, but not utilized will not be considered “new evidence”. New evidence must be considered substantial enough to potentially change the outcome in a significant manner and was not available at the time of the original hearing. Describe new evidence:

- A procedural error(s) took place (due process was not followed).** Describe below what part of due process was not followed:

- Severity of the penalty assessed is not appropriate for the violation (s).** (Not applicable for minimum standard sanctions of the Alcohol and Other Drug Policy).

Sanction(s) you are contesting:

_____ Describe why you feel the sanction is not appropriate:

Office Use Only:

Date Petition was Received: _____ Staff Signature: _____