

Navigator Check List

Once online, you'll see a timeline and some important steps for you to complete. Feel free to use this helpful check list.

What To Do Before Orientation

- Register for Summer Orientation – **Step 1**
- Complete the Math & English Self-Placement Activities – **Step 2**
- Complete the PENPal tutorial – **Step 3**
- Complete and return your Housing forms (if applicable) – **Step 4**
- Complete and return your Medical Record form – **Step 5**
- Accept your Financial Aid Award (by August 1 to avoid a late fee) – **Step 6**
 - Sign and return your award letter
 - Choose a Stafford Loan Lender
 - Complete online Entrance Loan Counseling session
- Understand how to pay your first bill: select a payment method and complete the necessary paperwork – **Step 7**
- Apply for NCAA eligibility (if applicable) – **Step 8**

Immediately After Summer Orientation

- Register online for classes via PENpal (more information will be provided at Summer Orientation)

Before Classes Begin

- Choose to purchase SNHU Health insurance or complete the Insurance waiver form (by August 1)
- Pay any remaining balance on your bill (by August 1)
- Register for your parking permit
- Sign a Perkins Loan Master Promissory Note (either at Summer Orientation or after)
- Purchase your Laptop (place your order by July 15)
- Complete Alcohol Wise Part I between July 15 – August 15 (information will be available at Summer Orientation)

Before Classes Begin (continued)

- First Year Students: read your summer reading/common book
- Purchase books for classes
- Read through the Student Handbook and agree to abide by SNHU guidelines
- Add money to Penmen Cash /Penmen Change accounts (optional)
- Activate your SNHUOne “refund” Card
- Sign up to receive important information through SNHU Alerts (optional)

After Arriving on Campus

- Attend First Days program to get you off to a great start
- Attend the job fair (for on campus employment)
- Attend the Club Day and become active on campus.
- Complete Alcohol Wise Part II by September 30

Additional Offices and Information

The online Navigator also offers links to more details about our campus community and offices. Information on Academic Advising, the Campus Store, Dining Services, the Laptop Program and much more can be found at www.snhu.edu/orientation.

