

Office of Student Life

2500 North River Road Manchester NH 03106 - 1045 | Phone: 603.645.9608 | Fax: 603.629.4634

Ticket Sales

READ BEFORE FILLING OUT THIS FORM!

Before ticket sales on SNHUtickets.com will take place, all events must be approved by Campus Programming and Leadership.

Director, Campus Programming & Leadership

Date

Please note that this form must be completed three (3) weeks prior to the date of your event. Failure to adhere to this deadline will impact your event. Please submit form to Gavin Telfer in Student Center Office 106, during office hours (Mon-Fri 8 a.m. to 4:30 p.m.). If you have questions, contact Gavin at ext. 2130.

Title of Event (images and/or event description should be emailed to Gavin at g.telfer@snhu.edu):

Club(s)/Organization(s) Sponsoring Event:

Date of Event: _____

Start Time (if off-campus, time departing from SNHU): _____

End Time (if off-campus, time returning to SNHU): _____

Ticket Price: _____

Who is eligible to purchase tickets for event (check all that apply):

SNHU Students (paid student activity fee) General Public SNHU Faculty/Staff Alumni

Total number of tickets available to be purchased: _____

Per-person ticket limit (all trips are limited to one ticket per person): _____

Please include a list of all individuals receiving chaperone/complimentary tickets (this number should be subtracted from the total number of tickets available):

What date would you like your tickets to go on sale (date must be at least two weeks prior to event?)

Contact Names:

_____ Ext. _____

_____ Ext. _____

Person submitting request: _____

Contact phone number: _____

Contact email: _____

Club name: _____

Advisor name: _____