

Instructions: Students should detach and complete Section I and submit the form to their school counselor. Counselors should complete Section II and forward the completed form, along with the applicant's official transcript, to SNHU as soon as grades from the first marking period become available.

SECTION I (to be completed by student)

Please Print or Type

Last Name

First Name

Middle Name

Student's E-mail Address

School

School Telephone (include area code and extension)

Counselor's Name

SECTION II (to be completed by school counselor)

We appreciate your assistance and encourage you to contact us if you have any questions.

1. Transcript

1. Please send an official transcript with the applicant's first quarter grades and standardized test scores.
2. Send senior mid-year grades when available.

2. GPA

If numerical grades are listed on the transcripts, please show the letter grade equivalent: A= _____ B= _____ C= _____ D= _____

Passing grade is _____ Cumulative GPA (based on a 4.0 scale) through the third year is: Weighted _____ Unweighted _____

Cumulative GPA (based on a 4.0 scale) through _____ Weighted _____ Unweighted _____
(date)

3. Rank

This applicant most recently ranked _____ in a graduating class of _____ students or _____ decile or _____ quintile

This rank is: Weighted Unweighted

This rank covers the period from _____ through _____
(month/year) (month/year)

We do not rank This applicant is not ranked

Please include any additional information explaining how class rank is determined. _____

4. Recommendation

On a separate piece of paper, please provide us with a complete and frank evaluation of the candidate. We will protect the confidentiality of this report as permitted by law, but ask that you not provide us with information you are not willing to share with the candidate.

Photocopied reports are acceptable.

Counselor Signature _____ Date: _____

Printed Name: _____ Contact Number: _____

E-mail address: _____