

Office of the University Registrar

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Expanded Transcript Key

INSTITUTIONAL NAME CHANGE:

On July 1, 2001, New Hampshire College (NHC) became Southern New Hampshire University (SNHU).

ACCREDITATION AND MEMBERSHIP:

Regional Accreditation:

New England Commission of Higher Education

Southern New Hampshire University is accredited by the [New England Commission of Higher Education \(NECHE\)](#). All programs offered by SNHU are encompassed by this regional accreditation.

Inquiries regarding accreditations should be emailed to accreditation@snhu.edu.

Individuals may also contact:

New England Commission of Higher Education
3 Burlington Woods Drive, Suite 100, Burlington, MA 01803-4514
(781) 425-7785
info@neche.org

The New England Commission of Higher Education is the regional accreditation agency for colleges and universities in the six New England states: Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont.

The New England Commission of Higher Education (NECHE) is recognized by the U.S. Department of Education as a reliable authority on the quality of education for the institutions it accredits. The Commission is also recognized by the Council for Higher Education Accreditation (CHEA), affirming that its standards and processes are consistent with the quality, improvement, and accountability expectations that CHEA has established. Recognition by the Department of Education provides access to federal financial aid for U.S. students attending institutions accredited by the Commission.

Degree Granting Approval:

[New Hampshire Department of Education, Division of Higher Education – Higher Education Commission](#)

Southern New Hampshire University maintains degree granting approval from the New Hampshire Department of Education, Division of Higher Education – Higher Education Commission.

Programmatic Accreditations:

Accreditation Council for Business Schools and Programs (ACBSP)

Many of the undergraduate and graduate business programs offered by Southern New Hampshire University are accredited by the Accreditation Council for Business Schools and Programs (ACBSP). Business programs that are currently not listed as ACBSP accredited may become accredited upon eligibility. [View a list of our accredited business programs.](#)

Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM)

The B.S. in Health Information Management program is accredited by the [Commission on Accreditation for Health Informatics and Information Management Education \(CAHIIM\)](#).

Commission on Collegiate Nursing Education (CCNE)

The baccalaureate degree program in nursing and the master's degree program in nursing at Southern New Hampshire University are accredited by the [Commission on Collegiate Nursing Education](#), 655 K Street NW, Suite 750, Washington, DC 20001, 202.887.6791.

Council for Accreditation of Counseling and Related Educational Programs (CACREP)

The Master of Arts in Clinical Mental Health Counseling is accredited by the [Council for Accreditation of Counseling and Related Educational Programs](#) (CACREP).

Council for the Accreditation of Educator Preparation (CAEP)

The Elementary Education program at Southern New Hampshire University has been awarded CAEP accreditation by the Inquiry Brief Commission of the Council for the Accreditation of Educator Preparation (CAEP). Please access the following documents by clicking on the hyperlinks: [Summary of the Case](#); [Decision Letter](#); [CAEP Annual Reporting Measures](#)

Council on Education for Public Health (CEPH)

Southern New Hampshire University is an applicant for accreditation by the Council on Education for Public Health. The accreditation review will address the Master of Public Health and the Master of Public Health with a concentration in Global Health programs. Other degrees and areas of study offered by this institution will not be included in the unit of accreditation review. Additional information can be found on the [CEPH website](#).

Engineering Accreditation Commission of ABET (Accreditation Board for Engineering and Technology)

The baccalaureate degree in Mechanical Engineering and the baccalaureate degree in Aeronautical Engineering offered by Southern New Hampshire University's College of Engineering, Technology and Aeronautics (CETA) are accredited by the [Engineering Accreditation Commission of ABET](#).

New Hampshire State Department of Education for Teacher Certification

Please click [here](#) to review the list of New Hampshire approved collegiate programs of preparation for the education professions.

State Authorizations

As an institution that has students residing across the United States, Southern New Hampshire University (SNHU) is required to have authorization to operate in a number of states based on the activities it conducts in the states. SNHU is not required to have state authorization in all 50 states. For SNHU's current State Authorizations, please visit this link:

<http://www.snhu.edu/consumer-information/state-authorizations>.

ARTICULATION AGREEMENTS:

The office of Academic Quality, Accreditation & Support at Southern New Hampshire University maintains a list of schools and organizations with which we have articulation agreements. Please email accreditation@snhu.edu with any questions.

CALENDAR & CREDIT:

SNHU has multiple term structures, including traditional semesters and accelerated formats. The unit of credit at Southern New Hampshire University is the semester hour.

COURSE LEVELS:

Undergraduate level courses are numbered from 001-499. Lower division courses in the 100 and 200 levels are typically taken in the freshman and sophomore years; upper division courses in the 300 and 400 levels are typically taken in the junior and senior years. Graduate level courses are numbered from 500-799. Doctoral courses are numbered at the 800-plus level.

500-Level Courses:

Students who have completed at least 90 undergraduate credits and have a 3.33 or higher GPA must apply through the Advising Center to enroll in a 500-level graduate course. If the student goes on to enroll in a graduate program at SNHU, graduate credit will be granted if the student earns grades of "B" or better in the 500-level courses. These courses will be indicated on the graduate transcript as a three-credit course with a grade of 'WV' and will not be calculated into the cumulative GPA. Approval is limited to a maximum of six credits (two three-credit graduate courses).

COURSE SUBJECTS & ABBREVIATIONS:

AC Accounting*	ACC Accounting	ADB Business Administration
ADJ Adjunct	ADM Administrative*	ADV Advertising
AMS American Study*	ATH Anthropology	AVI Aviation*
BC Business Communication*	BCM Business Communication*	BIO Biology
BKT Bank Teller*	BMB Berklee Music Business	BOP Bank Operations*
BUS Business	CCP Social Science*	CED Community Economic Development
CFA College for America	CHE Community Health Education*	CHM Chemistry
CIS Computer Information Systems	CJ Criminal Justice	CNSL Counseling
COM Communication	CS Computer Science*	CSR Corp Social Responsibility
DAD Database Administration	DAT Data Analytics	DEV Development
DOC Doctoral	DVS Development Studies*	EBD Emotional/Behavioral Disorders
ECO Economics	ED Education*	EDGR Education-Field Based Ed
EDPD Education-Professional Development	EDU Education	EFL English As a Foreign Language
EGS Human Services*	ENG English	ENM Environmental Management*
ENV Environmental Studies	ESL English As a Second Language	FA Fine Arts*
FAS Fine Arts	FEX Freshman Experience	FIN Finance
FM Fashion Merchandising*	FMK Fashion Merchandising	FMM Fashion Merchandising Mgt
FRE Human Services*	FYE First Year Experience	GAM Game Design and Development
GBC Gr Background Class*	GCE Gr Business Education*	GCF Gr Finance*
GCO Gr Accounting*	GEN General*	GEO Geography
GER Gerontology*	GLS Graduate Language Studies	GNC Gr Int'l Mgt*
GNP Gr Management*	GNR Gr Management*	GNS Gr Management*

GOV Government	GPT Gr Accounting*	GPV Gr Finance*
GR Graduate*	GRA Graphics	GSB Grad Foundation Course
GSH Gr Management*	GSR Gr Management*	GST Gender Studies
GXE Gr Management*	GXG Gr Management*	GXM Gr Marketing*
HCM Healthcare Management	HEA Higher Education Admin	HIM Health Information Management
HIS History	HOC Health Occupations*	HON Honors
HOS Hospitality Administration	HR Hotel/Restaurant*	HRM Human Resource Management
HSA Human Services Adm*	HSE Human Services	HTH Health Courses*
HTM Hospitality Tourism Management	HUM Humanities	ICD International CED
IDS Interdisciplinary Studies	IDT Instructional Design & Tech	IEP Intensive English Program*
IHP Integrated Health Profession	IND Individually Designed	INT International Business
ISE Information Security	IST Integrated Studies	IT Information Technology
JUS Justice Studies	LAN Language	LAR Arabic
LAS American Sign Language	LAT Latin*	LAW Law Courses*
LCT Learning Center	LDG Lodging	LDR Leadership
LFR French	LIT Literature	LLD Learning/Language Disabilities
LMN Mandarin Language/Culture	LSP Spanish	LSS Learning Strategies Seminar
MA Management*	MAS Management Advisory Services*	MAT Mathematics
MATH Math*	MBA Grad Business Administration	MBE Grad Business Education
MDI Micro-Enterprise Development	MFA Fine Arts-Masters	MGT Management
MIL Military*	MIS Mgt Info Sys*	MKT Marketing
MOV Human Services*	MSW Masters Social Work*	MTH Math*
MUE Music Education	MUS Music	NCW Non Credit Workshop
NHC Continuing Ed Seminar	NUR Nursing	OAD Office Administration
OL Organizational Leadership	PAD Public Administration	PCMH Community Mental Health
PDAP PD Adv Placement HS Teachers	PDCO PD Computer Education	PDED PD Education-Non-Categorical
PDGE PD Gifted Education	PDHU PD Humanities	PDLI PD Literacy Education
PDMA PD Math Education	PDMH PD Mental Health	PDSC PD Science Education
PDSP PD Special Education	PDSS Social Studies	PDTM PD Teaching Methods
PHE Public Health	PHL Philosophy	PHY Physics / Atomic Physics
POL Political Science	POLY Polytech - London Courses	PSY Psychology
QSO Quantitative Studies/Ops Mgmt	RDG Reading	RES Residence Life
REST Restaurant Management	SB School Business	SCI Science
SCS Social Science	SDV Student Development	SEC Sustainability & Enviromt Comp
SHRM Society Human Resources Mgt	SL Service Learning Project*	SME Subject Matter Expert*
SNHU Southern NH University	SOC Sociology	SPED Special Education
SPSY School Psychology	SPT Sport Management	SS Scty Science*
STD Development Study*	SUI Scaling Up Institute*	TAX Taxation
TCI The Culinary Institute	TEC Technical*	TFL Toefl Preparation
TL Team Lead*	TOUR Travel and Tourism	UNIV University-Administrative
VET Veterinary*	WCM Workplace Conflict Management	WKS Work Experience Study*

*denotes course subject no longer used

COURSE TYPE INDICATORS:

- “BMB” as the course code denotes courses taken through SNHU’s partnership with Berklee College of Music.
- “PD” as the prefix of a course code denotes Professional Development courses.
- “C” or “NC” after the course number denotes ‘certified’ or ‘non-certified’ program tracks respectively.
- “CO” after the course number denotes colloquium courses.
- “H” after the course number denotes honors courses.
- “I” after the course number denotes internship placeholder courses (as of 2016).
- “L” after the course number denotes lab courses.
- “ST” within in the course number denotes special topics courses.
- “NHCUC” acronym in the course title denotes courses taken through the New Hampshire College and University Council.
- “OCICU” acronym in the course title denotes courses taken through the Online Consortium of Independent Colleges and Universities.
- Courses ending in 199 were taken as part of study abroad
- Courses ending in ES were taught in Spanish

DEGREES AWARDED:

SNHU offers Associate in Arts (AA), Associate in Science (AS), Bachelor of Arts (BA), Bachelor of Applied Science (BAS), Bachelor of Business Administration (BBA), Bachelor of Science (BS), Bachelor of Science in Nursing (BSN), Doctor of Education (Ed.D), Master of Art (MA), Master of Arts in Teaching (MAT), Master of Business Administration (MBA), Master of Education (MEd), Master of Fine Arts (MFA), Master of Science (MS), Master of Science in Management (MSM), Master of Science in Nursing (MSM), Doctor of Philosophy (PhD), and numerous undergraduate and graduate certificate programs.

DEGREE REQUIREMENTS:

Undergraduate students must have a cumulative GPA of C (2.0) or better; graduate students must have a cumulative GPA of B (3.0) or better for all work completed at SNHU and have successfully completed all of the course and program requirements of a specific program of study in order to be awarded an SNHU degree.

GRADING SYSTEM:

Grade Point Average (GPA):

The GPA is determined by dividing the sum of the quality points (GRDPT) earned at Southern New Hampshire University by the sum of the attempted semester credit hours.

GRADE	DEFINITION	QUALITY POINTS	IN GPA CALCULATION?	Numerical Equivalent
A	Excellent	4.00	Yes	93-100
A-		3.67	Yes	90-92
B+		3.33	Yes	87-89
B	Good	3.00	Yes	83-86
B-		2.67	Yes	80-82
C+		2.33	Yes	77-79
C	Average	2.00	Yes	73-76
C-		1.67	Yes	70-72
D+		1.33	Yes	67-69
D	Passing	1.00	Yes	60-66
F	Fail	0.00	Yes	0-59
IF	Incomplete Fail	0.00	Yes	
UF	Unearned Fail	0.00	Yes	
I	Incomplete	N/A	No	
AU	Audit	N/A	No	
CR	Credit	N/A	No	
IP	In Progress Passing	N/A	No	
IPT	In Progress Transfer	N/A	No	
MA	Mastery	N/A	No	
NG	Non-graded	N/A	No	
P	Pass	N/A	No	
S	Satisfactory	N/A	No	
T	Transfer Credit	N/A	No	
U	Unsatisfactory	N/A	No	
W	Withdrawal	N/A	No	
WF	Withdrawal - Failing	N/A	No	
WP	Withdrawal - Passing	N/A	No	
WV	Course Waived	N/A	No	

Academic Renewal Grades:

Students who change majors/programs or withdraw and return may apply for academic renewal. This allows students to be considered as transferring from another institution. Grades prefaced by “R” denote academic renewal (i.e. “RC-” will appear for a course eligible for academic renewal with a final grade of “C-”).

Incomplete (I)/Incomplete Fail (IF) Grades:

An Incomplete “I” grade automatically becomes an Incomplete Fail “IF” grade if work has not been completed and a grade has not been submitted prior to the pre-determined expiration date.

In Progress Passing (IP) Grades:

“IP” grades are issued for some internships, practicums, and courses that span more than one academic term. The “IP” grade indicates the student is passing as of term end. Unresolved “IP” grades will automatically become a failing “F” grade.

Mastery (MA) Grades:

“MA” grades are issued for College for America competency-based programs once individual competencies are mastered. “MA” is equivalent to an “A” grade on a traditional grade scale. There are no quality points associated with MA grades, therefore there is no GPA for students in College for America programs.

Pass “P” and Satisfactory “S” Grades:

Pass "P" and Satisfactory "S" grades are defined as a "C" or better at the undergraduate level and a "B" or better at the graduate level. P/F grades were allowed for spring 2020 courses in response to COVID19.

Repeated Course (R):

A student may repeat a course for credit. The last grade, whether it is higher than, the same as, or lower than the first grade is included in the Cumulative GPA; the first grade is excluded. In instances where both grades are passing, credit is only earned once. "R" appears to the right of the GRDPT column of the repeated course.

Satisfactory (S)/Unsatisfactory (U) Grades:

An "S/U" option is available in some courses to students in lieu of letter grades. A satisfactory grade may be applied toward fulfilling degree credits, but will not be applied toward the quality point average. The Master of Fine Arts program utilizes only "S/U" grades.

Unearned Fail (UF) Grades:

A "UF" grade replaces a final grade of "F" in each course for any student who ceased participation in graded activities for all courses before the midpoint of the term.

HONORS

Academic Honors (full-time undergraduate students)

All semester/term honors follow these standards:

As of June 1, 2013	
Dean's List	3.500 to 3.699
President's List	3.700 and above
Prior to June 1, 2013	
Dean's List	3.000 to 3.499
President's List	3.500 and above

Graduation Honors (As of October 1, 2013):

Requirements			Acknowledgement	
Minimum Institutional Credits	Cumulative GPA		Associate's	Bachelor's
Associate's = 30 Bachelor's = 60	3.500-3.699	All program requirements/coursework completed	Honors	Cum Laude
Associate's = 30 Bachelor's = 60	3.700-3.849	All program requirements/coursework completed	High Honors	Magna Cum Laude
Associate's = 30 Bachelor's = 60	3.850-4.000	All program requirements/coursework completed	Highest Honors	Summa Cum Laude

Graduation Honors (Prior to October 1, 2013):

Requirements			Acknowledgement	
Minimum Institutional Credits	Cumulative GPA		Associate's	Bachelor's
Associate's = 30 Bachelor's = 60	3.000-3.4999	All program requirements/coursework completed	Honors	Cum Laude
Associate's = 30 Bachelor's = 60	3.500-3.7999	All program requirements/coursework completed	High Honors	Magna Cum Laude
Associate's = 30 Bachelor's = 60	3.800-4.000	All program requirements/coursework completed	Highest Honors	Summa Cum Laude

ONLINE CONSORTIUM (OCICU):

Southern New Hampshire University is a member of the Online Consortium of Independent Colleges and Universities (OCICU). The intent of this consortium is to offer students the opportunity to supplement their academic program with courses not offered by Southern New Hampshire University. Through this consortium, students may take selected online courses at institutions listed on OCICU's website: <http://www.ocicu.org/Public/OurProviders>. Please note that these offerings are for COCE students only. For additional information, visit <http://ocicu.org> or reach out to seacoast@snhu.edu.

PROGRAM INFORMATION:

Program information is recorded at the top left of the transcript for up to two programs from which the student is active, has withdrawn, or has graduated. The degree, major(s), minor(s), and concentration(s)/specialization(s) are listed subject to a maximum character length. Program conferrals are recorded within the body of the transcript, after the semester in which the degree/certificate was conferred.

Programs listed at the top of a student's transcript reflect the current program title and may differ from the one indicated as a student's conferred degree due to a program title change. Please contact the Office of the University Registrar should you have any questions.

STUDY ABROAD:

Semester-long and year-long study abroad programs are open to all SNHU eligible University College undergraduate day students on a full time basis, allowing a full semester overseas through SNHU direct partnerships. Summer programs are also available. As of July 1, 2011, these courses appear on the SNHU academic record, identified by a Study Abroad statement. The course grades and quality points are included in the SNHU cumulative GPA.

Study Abroad course descriptions:

COM-199: International Cultural Awareness IV: Communication

This course will provide students the opportunity to engage in the local cultural heritage of the foreign country during their semester abroad, be it through journalism and communication, visual communication, mass communication, video production or any other broad aspect of communication. The course may also provide students with the opportunity to engage in cultural integration programs linked with the local community.

HUM-199: International Cultural Awareness II: General Culture

This course will provide students the opportunity to engage in the local cultural heritage of the foreign country during their semester abroad, be it through history, art, literature, philosophy, food, studio arts, traditions, or any other broad aspect of culture. The course may also provide students with the opportunity to engage in cultural integration programs linked with the local community.

LAN-199: International Cultural Awareness I: Language

This course will provide students with a foreign language experience, offered at any level. Students will develop communication skills that will allow them to engage in the daily life overseas and will enhance and support a student's study abroad experience. The course will develop conversation as well as reading and writing skills. Equal focus will be given to grammatical structure and vocabulary.

SOC-199: International Cultural Awareness III: Cultural Engagement

This course will provide the students the opportunity to engage with the local community through their participation in structured social projects, in one of the NGO or non-profit organizations associated with a foreign university. Through a service-learning component, students will contribute to the development of the local community while discussing, reflecting and debating about the different socioeconomic and cultural contexts of their service site.

THE NEW HAMPSHIRE COLLEGE AND UNIVERSITY COUNCIL (NHCUC):

SNHU students may enroll in courses offered at NHCUC member schools. As of July 1, 2011, these courses appear on the SNHU academic record, identified by a NHCUC comment. The course grades and quality points are included in the SNHU cumulative GPA.

For more information regarding NHCUC member schools, please visit this link: <http://www.nhcuc.org/our-campuses/>.

TRANSCRIPT INCLUSIONS/EXCLUSIONS:

All attempted coursework appears on the transcript.

TRANSFER CREDIT:

SNHU accepts credits from recognized accredited institutions for undergraduate courses with a grade of "C-" or higher and graduate courses with a grade of "B" or higher. SNHU also awards college credit for non-coursework per the American Council on Education's (ACE) or the National College Credit Recommendation Service's (NCCRS) recommendations. SNHU does not accept as transfer credit student teaching taken at other institutions.