

International Student Application Booklet 2009-2010



Southern
New Hampshire
University

Mailing Address

Southern New Hampshire University
2500 North River Road
Manchester, N.H. 03106-1045
U.S.A.

Office of International Admission

8 a.m. to 4:30 p.m., Monday-Friday only

Phone: 603.645.9629 • **Fax:** 603.645.9603 • **E-mail:** s.harvey@snhu.edu
University Switchboard: 603.668.2211 • **Web site:** <http://www.snhu.edu>

Courses of Study

School of Business

Bachelor of Science Degrees — Four-Year Majors

- Accounting
- Accounting/Finance
- Accounting/Information Systems
- Advertising
- Business Administration
- Business Studies (11 concentrations)
- Computer Information Technology
- Finance/Economics
- Game Design and Development
- Hospitality Business
- International Business
- Justice Studies
- Marketing
- Retailing
- Sport Management
- Technical Management (Tech. transfers only)

Bachelor of Applied Science Degrees 14 month work/study degree

- BASHA I—Hospitality Administration
- BASIT—Information Technology

Global Master of Business Administration (Global M.B.A.) 12-18 month degree program With Graduate Certificates in:

- Accounting
- Computer Technology Education
- Finance
- Forensic Accounting/Fraud Examination
- Human Resource Management
- Integrated Marketing Communications
- International Business
- International Business/Information Technology
- International Finance
- International Hospitality and Tourism Management
- International Sport Management
- Leadership of Nonprofit Organizations
- Marketing
- Microfinance Management
- Operations Management
- Project Management
- Sport Management
- Taxation
- Training and Development

Master of Science Degrees 18 month degree program

- Accounting
- Accounting/Finance
- Business Education
- Finance
- Information Technology
- International Business
- Justice Studies
- Marketing
- Operations and Project Management
- Organizational Leadership
- Sport Management
- Teaching English as a Foreign Language

Doctoral Program

- D.B.A. in International Business

School of Community Economic Development

13 Month Program

- M.S. in International Community Economic Development (Summer Program)

20 Month Programs

- M.A. in Community Economic Development Policy (extended weekends only)

Doctoral Program

- Ph.D. in Community Economic Development

School of Education

Bachelor of Arts Degrees

- Child Development

School of Liberal Arts

Bachelor of Arts Degrees

- Advertising
- Communication
- Computer Information Technology
- Creative Writing
- English Language and Literature
- Environment, Ethics, and Public Policy
- Game Design and Development
- Graphic Design
- History
- Individually Designed
- Political Science
- Psychology
- Public Service
- Social Science

Master of Arts Degree

- Master of Fine Arts
– Writing Fiction and Nonfiction

Associate Degrees

Two-Year Majors

- Accounting
- Baking and Pastry Arts
- Business Administration
- Computer Information Technology
- Culinary Arts
- Fashion Merchandising
- Liberal Arts
- Marketing

Institute for Language Education

7 week terms

- English as a Second Language

Master of Science Degree

- Teaching English as a Foreign Language (TEFL)

Accreditation

Southern New Hampshire University is accredited by:

- NEASC—The New England Association of Schools and Colleges, Inc. which awards regional accreditation in the six New England states.
- ACBSP—Association of College and Business School Programs which awards professional accreditation in business at a national level for both graduate and undergraduate programs.
- ECBE—European Council for Business Education
- The New Hampshire Post-Secondary Education Commission
- ACFEI—The American Culinary Federation Educational Institute
- ACPHA—Accreditation Commission for Programs in Hospitality Administration
- SMRC—The Sports Management Review Council

Southern New Hampshire University is:

- Authorized under Federal Law to enroll non-immigrant alien students.

Southern New Hampshire University International Student Application Booklet

Mail application to: Director of International Admission • Southern New Hampshire University • 2500 North River Road • Manchester, N.H. 03106-1045 • U.S.A.

Certification

By my signature below I certify that the information contained in this application and in all documents I forward to you is true and complete, to the best of my knowledge, and I ask the Director of International Admission to process my application to Southern New Hampshire University.

Signature

Date

Birth Date _____
 Year Month Day

Country and City of Birth _____

Country of Citizenship _____

Male Female Marital Status: Single Married

Current Visa Category if already in the U.S. _____

E-mail address: _____

Personal Information:

Family, Last or Surname (Name used in passport—please print using capital letters)

First Name

Middle Name

Mailing Address (Please include street, city, province, country and postal code) _____

Home Phone

FAX

Parent's Business Phone

Parent's Business FAX

Permanent Address: (a permanent overseas address, if different from mailing address, must be provided in order to process your application).

Social Security # if available: _____ — _____ — _____

Is there any information about yourself which you think might be helpful and which you wish us to have in evaluating your qualifications for admission (honors, clubs, sports, employment or other activities?) _____

If any dependents will be accompanying you, please provide the following information:

Family Name	First Name	Date of Birth	Country of Birth	Relationship
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

What term do you wish to enter Southern New Hampshire University? Year 20____ Month _____ Day ____ (see page 9 for starting dates)

Education Information: List all schools, colleges or other institutions you have attended beyond elementary school.

Secondary or Preparatory Schools	Address	Dates		Graduation (if applicable)
		From	To	
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Universities, Colleges, Institutions	Address	Dates		Graduation (if applicable)
		From	To	
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

English Proficiency

Students who cannot demonstrate a minimum level of English language proficiency by submitting a certified copy of their TOEFL or IELTS score, will be tested upon arrival at Southern New Hampshire University. **Undergraduate** students who score below 500 PBT, 173 CBT, 61 IBT or 5.5 IELTS will be assigned to the full-time intensive English language program prior to entrance into their undergraduate degree program. Students with scores between 500-530 PBT, 173-197 CBT, 61-71 IBT or 6.0 IELTS will be assigned to a half-time English course along with no more than two academic courses.

All **graduate** students must meet our TOEFL requirements before beginning their graduate program. Students who score below 530 PBT, 197 CBT, 71 IBT or 5.5 IELTS will be assigned to our full-time ESL program. Students with score between 530-550 PBT, 197-213 CBT, 71-79 IBT or 6.0 IELTS will be required to take the full-time Graduate Language Studies course along with one academic course that term. There will be an additional charge for the ESL program and for the GLS course. Students who score above 550 PBT, 213 CBT, 79 IBT or 6.5 IELTS will be allowed to begin their graduate program.

TOEFL or IELTS SCORE: _____ (SNHU Code No. 3649)

Note: All academic records **MUST** be submitted with this application. Authenticated originals or certified true copies are required. If the original documents are issued in a language other than English, a certified English translation must be submitted.

Certification of Financial Support

Before an I-20 or a DS2019 can be issued, applicants must demonstrate that they have both the means and ability to meet the costs of study at Southern New Hampshire University. Whoever will be taking financial responsibility for the applicant must complete the form below. In addition, documentary evidence of the means to meet this responsibility must be submitted with this application. **This requirement may be satisfied by a letter from the sponsor's bank indicating that sufficient funds are available.** Students who have sponsors in the U.S.A. should have these sponsors complete a Form I-134 which may be obtained by any U.S. Immigration and Naturalization Service office of the U.S.A., or from any U.S. Embassy or consulate abroad.

I/We, _____ agree to take financial responsibility for _____
 (please print name) (print student's name)

I understand the costs of tuition, fees, room and board, living expenses, books and medical insurance, and I/we will make the required amounts available to the student listed above according to the billing timetables established by Southern New Hampshire University.

Sponsor's Address: _____ Telephone: _____
 _____ Fax: _____

Relationship to applicant: _____

Signature: _____ Date: _____

Admission Requirements

Undergraduate Programs

Require the successful completion of secondary school

Graduate

Global M.B.A. or M.S. programs require:

- bachelor's degree from an accredited institution
- equivalent of a 2.75 GPA
- TOEFL Score of 550 PBT, 213 CBT, 79 IBT, 6.5 IELTS or equivalent English proficiency exam

Students without the following undergraduate courses may have them as part of their degree requirements for business degrees

- Financial Reporting and Analysis
- Micro and Macro Economics
- Math and Statistics

M.S. in Information Technology requires

- Bachelor's Degree

M.S. in TEFL requires

- bachelor's degree
- 2.75 GPA
- TOEFL score

M.S. in CED requires

- bachelor's degree (may be waived for advanced applicants)
- two years of experience in the field

M.F.A. requires

- B.A in humanities preferred
- 3.0 GPA
- application submitted by June 1, 2009
- TOEFL score

Degree and Program Selection

You **must** select one of the degrees and/or programs indicated below.

Undergraduate Programs

- Associate in Science (two years)
- Bachelor of Arts (four years)
- Bachelor of Science (four years)

Graduate Program

Doctoral Programs

- D.B.A. in International Business
- Ph.D. in Community Economic Development
- ESL Only (English as a Second Language)
- ESL with one above degree program

Community Economic Development

- Master of Community Economic Development
- Master in Community Economic Development Policy

UNDERGRADUATE PROGRAMS

B.S. School of Business (4 years)

- Accounting
- Accounting/Finance
- Accounting/Information Systems
- Advertising
- Business Administration
- Business Studies (11 concentrations)
- Computer Information Technology
- Finance/Economics
- Game Design and Development
- Hospitality Business
- International Business
- Justice Studies
- Marketing
- Retailing
- Sport Management
- Technical Management (Tech. transfers only)

B.A. School of Education

- Child Development

Bachelor of Applied Science

14-month work/study degree

- BASHA I—Hospitality Administration
- BASIT—Information Technology

B.A. School of Liberal Arts

- Advertising
- Communication
- Computer Information Technology
- Creative Writing
- English Language and Literature
- Environment, Ethics and Public Policy
- Game Design and Development
- Graphic Design
- History
- Individually Designed
- Political Science
- Psychology
- Public Service
- Social Science

Associate in Science (2 years)

- Accounting
- Baking and Pastry Arts
- Business Administration
- Computer Information Technology
- Culinary Arts
- Fashion Merchandising
- Liberal Arts
- Marketing

GRADUATE PROGRAMS

Global Master of Business Administration

- Basic M.B.A. only

Graduate Certificates in:

- Accounting
- Computer Technology Education
- Finance
- Forensic Accounting/Fraud Examination
- Human Resource Management
- Integrated Marketing Communications
- International Business
- International Business/Information Technology
- International Finance
- International Hospitality & Tourism Management
- International Sport Management
- Leadership of Nonprofit Organizations
- Marketing
- Microfinance Management
- Operations Management
- Project Management
- Sport Management
- Taxation
- Training and Development

Master of Science

- Accounting
- Accounting/Finance
- Business Education
- Finance
- Information Technology
- International Business
- Justice Studies
- Marketing
- Operations and Project Management
- Organizational Leadership
- Sport Management
- Teaching English as a Foreign Language

Master of Fine Arts

- Fiction and Nonfiction

Physician's Report (Mandatory for all international and resident students.)

To the Examiner: Please review the student's medical history (see other side) and complete this physical examination form. Comment on all positive findings and be sure all information is complete.

Name: _____

Gender: Male Female

BP: _____ Pulse: _____

Weight: _____ Height: _____

Immunization History

Physicians please note: Two MMR inoculations are mandatory in order to register for classes

Date (month/day/year)

Measles/Mumps/Rubella 1st _____/_____/_____

2nd _____/_____/_____

PPD Test (within 12 months) _____/_____/_____

Results: _____

International Students Only — You must bring a written chest x-ray report (in English) with you in order to complete registration. The x-ray must have been taken in the two months prior to arriving at the university.

Recommended Immunizations

Date (month/day/year)

Tetanus (within 10 years) _____/_____/_____

Hepatitis B 1st _____/_____/_____

2nd _____/_____/_____

3rd _____/_____/_____

Meningococcal _____/_____/_____

Abnormalities

	No	Yes*
Abdomen	_____	_____
Extremities/joints	_____	_____
Eyes, Head, Ears, Nose, Throat	_____	_____
Genitals	_____	_____
Heart	_____	_____
Hernia	_____	_____
Lungs	_____	_____
Mental Status	_____	_____
Neurological	_____	_____
Skin	_____	_____

* If yes, please explain:

Is the student under treatment for any medical or emotional conditions? Please explain: _____

Is the student physically qualified to participate in intercollegiate sports? Yes No If no, please explain: _____

List any other information about this student we should know to understand or treat this student: _____

Mail form to:
Southern New Hampshire University | International Admissions
2500 North River Road | Manchester, N.H. 03106-1045
Phone: 603.645.9629 | Fax: 603.645.9603

Physician's Signature _____

Print Physician's Name: _____

Address: _____

Phone: _____ Date: _____

Medical Record

Date of university entry: _____

Program: ESL Undergraduate - Culinary Undergraduate Graduate BASHA BASIT CED Commuter

Please fill out this side prior to your doctor's visit. (Incomplete medical records will be returned)

I hereby certify that the information below is true and that I have read the attached Bill of Rights. I also give permission for this information contained within to be released to appropriate university personnel if necessary and to whatever insurance company may be processing claims on my behalf.

Signature of Student/Guardian

Date

Name: _____

Date of Birth: _____
(month // date // year)

Home Address: _____

Street

City

State

Zip Code

Country

Home Phone

Cell Phone

Please notify in case of emergency:

Name: _____

Relationship: _____

Address: _____

Business Phone: _____

Home Phone: _____

Consent for minor (if student is under 18 years of age): I give permission for my son/daughter to be treated for any accident or illness while a student at Southern New Hampshire University.

Parent/Guardian signature

Date

Medical History

Do you have or have you had:

	Yes	No		Yes	No
Allergies	<input type="checkbox"/>	<input type="checkbox"/>	Mononucleosis	<input type="checkbox"/>	<input type="checkbox"/>
Asthma	<input type="checkbox"/>	<input type="checkbox"/>	Psychiatric Care	<input type="checkbox"/>	<input type="checkbox"/>
Diabetes	<input type="checkbox"/>	<input type="checkbox"/>	Rheumatic Fever	<input type="checkbox"/>	<input type="checkbox"/>
Epilepsy/Seizures	<input type="checkbox"/>	<input type="checkbox"/>	Tropical Disease	<input type="checkbox"/>	<input type="checkbox"/>
Heart Disease	<input type="checkbox"/>	<input type="checkbox"/>	Tuberculosis	<input type="checkbox"/>	<input type="checkbox"/>
Hepatitis	<input type="checkbox"/>	<input type="checkbox"/>	Ulcers	<input type="checkbox"/>	<input type="checkbox"/>
High Blood Pressure	<input type="checkbox"/>	<input type="checkbox"/>	Urinary Problems	<input type="checkbox"/>	<input type="checkbox"/>
Menstrual Problems	<input type="checkbox"/>	<input type="checkbox"/>			

If answer is "yes" to any of the above, please explain _____

Have you ever had any unusual or allergic reactions to medications, injections, etc? _____

List all medications you now take routinely _____

List any physical/emotional disabilities about which we should be alerted _____

2009-2010 Financial Requirements

Undergraduate School

Tuition (2 semesters - 8 months)	\$26,112
Fees:	
Student Activities Fee	330
Orientation Fee (Fall semester)	150
Orientation Fee (Spring semester)	(50)
Room & Board (double room)	10,176
Damage Deposit (refundable)	(100)
Medical Insurance (12 months)	984
Books (estimate)	900
Academic Year (2 semesters)	\$38,652

Institute for Language Education (ESL)

Fall/Spring Term A&Bsemester	7-wk term
Tuition	\$5,220 \$2,610
ESL Student Activity Fee	190 95
Room & Board	5,088 2,544
Damage Deposit (refundable)	(100) (100)
Books	200 100
Insurance (\$75 @mos)	328 164
Orientation Fee (one time only)	(50) (50)
Total	\$11,026 \$5,513

Summer Term A&Bsemester	7-wk term
Tuition	\$5,220 \$2,610
ESL Student Activity Fee	190 95
Room & Board	3,130 1,565
Damage Deposit (refundable)	(100) (100)
Books	200 100
Insurance (\$75 @mos)	328 164
Orientation Fee (one time only)	(50) (50)
Total	\$9,068 \$4,534

All ESL students must live in university housing for at least two terms.

Graduate Program

Tuition	
(Basic, M.B.A.—14 courses @	
\$1,722 ea)	\$24,108

Fees:	
Computer (one-time fee)	350
Activity Fee (one-time fee)	300
Graduation Fee (one-time fee)	150
Room & Board	
(4 person townhouse/12 months)	17,680
Damage Deposit (refundable)	(100)
Medical Insurance (mandatory 12 months)	984
Books (estimate)	1,080
Calendar Year	\$44,652

Graduate Language Studies

This special English course is for graduate students with TOEFL scores between 530-550 (197-213 CBT), (71-79 IBT) and IELTS score of 6.0 \$1,722

International Community Economic Development

Master's Program Summer Intensive	
Tuition	\$14,800
Estimated Living Expenses	\$4,626
Mandatory Medical Insurance	450
Books (estimate)	500
Total (13 months)	\$20,376

Weekend Masters Program	
Tuition (39 credits)	\$14,800
Estimated Living Expenses	22,000
Mandatory Medical Insurance	1,500
Books (estimate)	500
Total (20 months)	\$38,800

Summer Terms

Two 6-week terms available

Tuition (2 courses)	
Term A	\$1,578
Term B	1,812
Summer Activity Fee	35
Room (6 weeks)	720
Board (6 weeks; estimate)	725
Medical Insurance (2 months)	164
Books (estimate)	180
Term A Total	3,402
Term B Total	\$3,636

Notes:

1. When deemed necessary, I-20's will be sent to the student by courier. The student will be billed for the courier service.
2. Room and board charges for undergraduates may vary slightly, depending on which residence hall is assigned.

Starting Dates of School Terms

Undergraduate Program

- Sept. 9, 2009 to Dec. 18, 2009
- Jan. 19, 2010 to May 7, 2010
- May 11, 2010 to June 19, 2010
(six week summer term)
- June 29, 2010 to Aug. 6, 2010
(six week summer term)

Note: Students should arrive the week before their respective starting date.

Graduate Program

- Term I – Sept. 21, 2009 to Dec. 12, 2009
- Term II – Jan. 4, 2010 to March 20, 2010
- Term III – March 29, 2010 to June 12, 2010
- Term IV – June 14, 2010 to Aug. 28, 2010

Note: Students should arrive the week before their respective starting date.

Community Economic Development Program

- Summer Intensive Program – May 17, 2010
- Weekend Program – Sept. 17, 2009
- Weekend Program – Sept. 16, 2010

Institute For Language Education (ESL)

- Fall Term A Sept. 8, 2009 to Oct. 30, 2009
- Fall Term B Nov. 2, 2009 to Dec. 18, 2009
- Spring Term A Jan. 11, 2010 to March 5, 2010
- Spring Term B March 8, 2010 to May 4, 2010
- Summer Term A May 10, 2010 to June 25, 2010
- Summer Term B June 28, 2010 to Aug. 13, 2010

Note: Students should arrive the week before their respective starting date.

Deposits/Withdrawals

Space in the entering class and university housing is reserved only upon receipt of such deposits.

A \$250 deposit is required for each program. ESL (English as a Second Language) is considered a second program. Students on scholarships from a government agency or public foundation will not pay the \$250 deposit. However, a \$100 housing deposit is required within one month prior to the opening of the term.

Both deposits are non-refundable. However, if a student is refused admission or is unable to get a visa to enter the U.S.A., the entire deposit will be refunded. All requests for refund must be submitted in writing to the Director of International Admission.

This refund policy applies only to international students and differs from the policy published in the university catalog. Deposit amounts greater than \$250 may be required in certain countries.

Application Requirements

To apply for admission to Southern New Hampshire University, international applicants must submit the following:

- A completed Southern New Hampshire University International Application form.
- Official, notarized transcripts of secondary or post-secondary academic grades (translated into English).
- Certified certificates and diplomas.
- Proof of English proficiency. Students not enrolling in the Intensive English Program at Southern New Hampshire University must submit an official TOEFL score. (SNHU TOEFL Code No. 3649.) Other evidence of proficiency may be considered.
- Financial support documents. Each student coming to the U.S.A. must satisfy the university and immigration officials that sufficient finances to pay for round-trip passage, tuition and living expenses are available.

Note: Fees and dates subject to change without notice.

Transfer Students Note:

- In order to be awarded the most transfer credit, course descriptions and syllabi should be submitted along with academic records.

International Community Economic Development Students Note:

- All applicants must include a personal statement describing work experience, professional training and career objectives as well as official documentation of two years' work experience.

Transportation

How to Get to Southern New Hampshire University

Manchester, New Hampshire is served by the following airlines:

- Air Canada
- Continental Airlines
- Delta Airlines
- Northwest Airlines
- Southwest Airlines
- United Airlines
- US Airways

Airport Code: MHT

Logan Airport in Boston, Massachusetts is the nearest International Airport to Manchester. Most U.S.-based airlines and many international airlines serve Boston.

Bus & Limousine Services

Boston, Mass. to Manchester, N.H. bus terminal

- **Concord Trailways**

Telephone: 1.800.639.3317

- **Vermont Transit**

Telephone: 1.800.552.8737

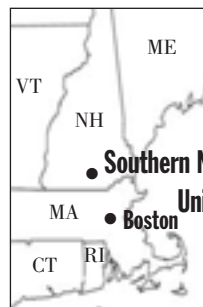
Taxi service is available from Manchester bus terminal to Southern New Hampshire University

- **Limousine Services**

Several limousine services operate van services to Manchester.

Note: The university does not provide pickup service. If you arrive in Manchester after office hours, you must go to a local motel. Office hours are Monday-Friday, 8 a.m. to 4:30 p.m. You should report to the International Student Office the next day (Monday-Friday).

Note: Detailed arrival information will be included in your acceptance packet.



Weather and Clothing in the U.S.A.

Weather in the Manchester, N.H. area and throughout our region and along the east coast is extremely variable. Rapid and extreme changes can occur fairly often. It can be as hot as 100°F (38°C) in the summer (June to September), and can drop to below zero°F (-17°C) during the winter (November to March). Clothes needed include cool cottons and heavy woollens, with boots and head covering to protect you from the snow.

It can rain in any season of the year. We suggest that you wait to purchase winter clothing here, if you do not already have some. Americans will be happy to advise you as to the types of clothing and inexpensive stores for shopping.



If you can bring traditional clothing from your region, you will find great interest in it, not only from American students, but also from students from other parts of the world as well.

Also, photographs, music, slides and objects typical of your country are of great interest. These can be helpful to the many organizations requesting international students to talk with them about their country.

Money Matters

- Students should bring enough money to pay for all of their school fees as well as enough pocket money to settle in.
- Students arriving before the dormitory check-in date or who will be looking for off-campus housing should be sure to carry sufficient U.S. dollars in cash to cover living expenses until settled in.
- Money should be carried by bank check or traveler's checks. Do not carry large amounts of U.S. currency.
- Money can be wire-transferred directly to Southern New Hampshire University's account. E-mail us for instructions.
- Checks should be drawn on a major U.S. bank in dollars. Checks drawn on national bank branches in the U.S.A. may take 6-8 weeks to clear. The student will be without funds until the check clears.
- After the student has opened a local bank account, money can be wire transferred directly to the account in 3-4 days.
- The Student Center has a Bank of America ATM machine which may allow you to access cash directly from your home banks.

Payment Policies

- Fees for undergraduate programs are payable per semester at the time of registration.
- Fees for graduate programs are payable each term based on the number of courses taken. Other fees are payable in the first term. Room and board fees are payable per term.
- Late fees will be assessed for payments made after registration.
- We accept MasterCard, VISA, Discover and American Express for payment of fees.